



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

GOVERNMENT DEGREE COLLEGE
HUZURNAGAR

- Name of the Head of the institution **Dr. A. SRINIVASULU**
- Designation **PRINCIPAL FAC**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9440140506**
- Mobile No: **9949849878**
- Registered e-mail **pri-gdc-hznr-ce@telangana.gov.in**
- Alternate e-mail **huzurnagarclge@gmail.com**
- Address **TEACHERS COLONY**
- City/Town **HUZURNAGAR, SURYAPET DIST.,**
- State/UT **TELANGANA**
- Pin Code **508204**

2.Institutional status

- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **Grants-in aid**

- Name of the Affiliating University **Mahatma Gandhi University
Nalgonda**
- Name of the IQAC Coordinator **NAGARAJU PADISALA**
- Phone No. **9642564516**
- Alternate phone No. **8074200258**
- Mobile **9642564516**
- IQAC e-mail address **gdchnriqac@gmail.com**
- Alternate e-mail address **rajupadishala@gmail.com**

**3. Website address (Web link of the AQAR
(Previous Academic Year)**

<https://gdcts.cgg.gov.in/huzurnagar.edu>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/94222.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.48	2022	03/05/2022	02/05/2027

6. Date of Establishment of IQAC

22/06/2017

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	NA	NA	NA	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9. No. of IQAC meetings held during the year

3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Admission Campaign 2. Training Programmes for Faculty 3. Applied for 2 (f), 12 (B) Status 4. Certificate Courses 5. Green Campus Initiatives

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Annual Curriculum plans	Prepared
Preparations for NAAC 1st Cycle A & A	Preparation Started
Identification of Slow learners and conduct of Remedial Classes for them	Conducted
Conduction of online classes	Conducted
Students seminars, Students study projects planned for advanced learners	Conducted
Conduction of Clean and green programs	Conducted
Conduction of Internal Examinations	Conducted as per the University Almanac

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT DEGREE COLLEGE HUZURNAGAR
• Name of the Head of the institution	Dr. A. SRINIVASULU
• Designation	PRINCIPAL FAC
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• Mobile No:	9949849878
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• Address	TEACHERS COLONY
• City/Town	HUZURNAGAR, SURYAPET DIST.,
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• Pin Code	508204
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• Location	Rural
• Financial Status	Grants-in aid
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• Name of the IQAC Coordinator	NAGARAJU PADISALA
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• Alternate phone No.	8074200258				
• Mobile	9642564516				
• IQAC e-mail address	gdchnriqac@gmail.com				
• Alternate e-mail address	rajupadishala@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://gdcts.cgq.gov.in/huzurnagar.edu				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://ccets.cgq.gov.in/Uploads/files/buttonDetails/94222.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.48	2022	03/05/2022	02/05/2027
6.Date of Establishment of IQAC			22/06/2017		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?			Yes		

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Admission Campaign 2. Training Programmes for Faculty 3. Applied for 2 (f), 12 (B) Status 4. Certificate Courses 5. Green Campus Initiatives	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
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Conduction of Clean and green programs	Conducted
Conduction of Internal Examinations	Conducted as per the University Almanac
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020	26/06/2020

15. Multidisciplinary / interdisciplinary

GDC Huzurnagar is move towards more holistic and multi-disciplinary education with more Arts and Humanities. This approach has resulted in better learning outcome and also higher order thinking capacities in our students.

At GDC Huzurnagar Multi-dicsiplinary and holistic education aims to develop diverse capacities of human beings including intellectual, aesthetic, social, physical, and emotional. Inter personal, humanistic and moral capacities in an integrated manner.

GDC Huzurnagar has provided various programmes to promote Inter-disciplinary, multi-disciplinary and holistic capacities such as SEC, AICC and GE.

16. Academic bank of credits (ABC):

NIL

17. Skill development:

Various Skill Development Programmes have been implemented by Government Degree College, Huzurnagar. CST (Competitive Spirit Test): The College Library conducts CST. This test conducted monthly twice to impart competitive spirit and improve global knowledge on various subjects.

DEEPIKA - To imparting these skills among the students, significant number of classes taken by the departments of languages. In this regard department of Telugu organize the wall journal in the name of "Dheepika". With the help of this "Dheepika" wall journal this department is providing knowledge regarding current affairs, General knowledge, massaged words and other, related to skills.

Certificate Courses - GDC Huzurnagar conducts various certificate

courses. With these courses enhance the students' knowledge in various aspects. For example - Basic Computer Skills, Basic Communication Skills, Legal Literacy, Tally - ERP-9, Nursery, Gardening and Flory Culture, and Basic Laboratory Techniques etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

T-SAT is a Tele Vision network providing educational content by Society for Telangana State Network (SoFTNET). SoFTNET is an initiative from Department of Information Technology, Electronics and Communication Department (ITE&C). It uses GSAT 8 Satellite and telecasts four channels. T-SAT NIPUNA, T-SAT VIDYA cater to the distant learning. It transmits live and recorded video lessons by eminent teachers drawn from different higher education institutions across the Nation. To receive these live lectures college has transmitter and television. Students can also participated as 'Student as Teacher' in TSAT.

To impart Social consciousness and value based education by introducing subjects like Human Values and Professional Ethics, Environmental Studies, Computer skills, Gender Sensitization and Skill Enhancement Courses to prepare overall development of the students and for employability.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College evaluates the Course Outcomes through various means. Examination results, feedback from stakeholders such as parents, employers, and Alumni. Examination results are a standardized parameter reflective of achievement of stated objectives and hence the examination committee and IQAC committee analyses the performance of students in each course. Informal feedback is taken from Parents to evaluate the curriculum, academic environment, and other infrastructure facilities. Informal feedback is taken from Alumni to evaluate the curriculum and course structure relevant to progress for higher levels. Informal feedback from the Employers regarding the employability skills, behavior, and performance of student role in college and society as a responsible citizen of Nation.

20.Distance education/online education:

Online Education - In Covid -19 all the Subject Lecturers have conducted online classes through ZOOM, Google Meet, Web-Ex Platforms etc.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	13
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	318
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	303
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	11
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	12
File Description	Documents
Data Template	View File
3.2	22

Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	7	
Total number of Classrooms and Seminar halls		
4.2	0	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	2	
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Government Degree College, Huzurnagar is an affiliated college of Mahatma Gandhi University, Nalgonda and offers Undergraduate programs designed by the University. The College ensures effective delivery of curriculum through appropriate institutional level plans.</p> <p>The institutional annual plan is prepared before commencement of the academic year based on the University almanac in consultation with all departments. The departments in turn prepare department wise action plan for effective curricular transaction. The plan is disseminated among all staff members with a request to plan their semester-wise and daily teaching plan, duly incorporating conduct of curricular and extracurricular activities.</p> <p>The College timetable is prepared as per the prescribed workload and all the teachers are provided with requisite material for effective classroom curriculum transaction. The completion of the syllabus is periodically reviewed and if needed necessary action will be initiated to complete syllabus within the stipulated</p>		

period.

The college has adopted Mentor-Mentee system, each teacher is assigned with a responsibility to monitor the academic progress and personal problems.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Being an affiliated college of Mahatma Gandhi University, Nalgonda, the college strictly adheres to the academic calendar which is prepared according through the University almanac. All the staff members are plan their departmental activities in accordance with the academic calendar.

The Institution-level committees are looking into an aspect of the calendar contributes towards implementation of the plan. Regular and periodical meetings are convened under the chairmanship of the Principal and IQAS coordinator to review of implementation of the calendar and progress. If any issue identified, suitable action will be taken to address the issue and ensure the implementation of plan.

The schedules for internal and external examinations are given by the University and accordingly, the examinations are conducted by the college. Academic and Examination coordinator shall look after all activities like preparation of internal exams question papers, conduct of examinations, evaluation and uploading the marks on university portal as per the norms. Any grievances in this regard are addressed immediately.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Being as an affiliated College, the College follows the curriculum designed by the Mahatma Gandhi University, Nalgonda. The University integrates cross cutting issues relevant to Gender Sensitization, Environment and Sustainability, Human Values and Professional Ethics are incorporated in the curriculum. The College also conducted various activities on cross cutting issues supplement to the University.

Human values and professional Ethics:

Human values play a big role in Student's life settle for a better future. For this purpose, the College organizes various Extension activities through NSS for the values like National Integrity,

Equality, Peace and Patriotism etc. The college conducts various programmes on Human Rights to bring awareness among students such as National Voters day, Swachh Bharat, Plantation and Health awareness programmes, etc. which adds to curriculum Enrichment.

Indian Heritage and Culture:

The College conducts various programmes like Batukamma Festival to strengthen the heritage and culture. Department of History has Heritage Wall to create awareness of Indian Heritage.

Environment and Sustainability:

NSS promotes Environmental awareness through the Plantation, Village Adoption and Cleanliness, Water Conservation, Health Check up Camps and Plastic Free Campus etc. The College has taken the initiatives in Solid Waste and Liquid Waste Management.

Gender sensitivity:

The College organizes various Programmes in Gender sensitivity such as Women's Health, Personality Development, Self Protection, Yoga Training and Pre-Marriage Counselling etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

300

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

60

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the beginning of every academic year the college identifies needs and requirements of the students before commencement of the programme. The college adopted Mentor-Mentee system for each course. Before beginning their courses, teachers assessed their mentees about their knowledge in all aspects.

After completion of Slip tests and Internal assessments the subject teachers analyzed performance of the students and segregated as Slow learners and Advanced learners. The college library provides access to books, journals, e-resources, and social media platforms to the students to improve their knowledge and academic ability.

Advanced learners:

For advanced learner's college provides the following measures:

- Student Seminars:
- Debates:
- Study projects:

Slow learners:

For slow learner's college provides the following measures:

- Bridge Course:
- Student Assignments:
- Remedial Classes:

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
Nil	Nil

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College strongly believes in, to adopt Student Centric Methods in Circular, Co-Circular and Extra-circular activities. These methods help the students achieving their experiential learning, participative learning and problem solving methods.

Experiential Learning:

- The college faculty use resources like internet, YouTube lessons - links, LCD and mobile to promote ICT based participative learning.
- The college NSS unit organizes different activities like Swachabharath, Plantation, AIDS awareness programmes and winter camps. Gender equality and Save Girl Child programmes provides social exposure to students. NSS activities develops Human values, Professional ethics, and Leadership qualities among the students.
- CST (Competitive Spirit Test): The college Library conducts CST. This test conducted monthly twice to impart competitive spirit and improve global knowledge on various subjects.

Participative Learning:

- Yuva Tharagam:

The commissioner of collegiate education is conducting sports,

cultural and academic fest called Yuvatharangam from the academic year 2015-16. The students of Government Degree Colleges in the state of Telangana are participating in these competitions. The college level winners go to Cluster level, Cluster level winners goes to state level competitions.

- The college students are participating in quiz, essay writing, debates, elocution, and seminars to improve their knowledge and self-confidence.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **PPT lessons and Video lessons:**

All the college teachers use PPT lessons and Video lessons to make teaching and learning interesting and effective.

- **T-SAT:**

T-SAT is a Tele Vision network providing educational content by Society for Telangana State Network (SOFTNET). SOFTNET is an initiative from Department of Information Technology, Electronics and Communication Department (ITE&C). It uses GSAT 8 Satellite and telecasts four channels. T-SAT NIPUNA, T-SAT VIDYA cater to the distant learning. It transmits live and recorded video lessons by eminent teachers drawn from different higher education institutions across the Nation.

- **ICT Tools:**

College encourages and facilitates application of ICT tools by teachers in teaching learning process by providing them with requisite ICT enabled infrastructure. The institution has digital classroom-01, LCD projectors-02, computers with internet connectivity.

- **Social Media Platforms:**

Teachers create programme wise groups with students on various social media platforms platforms such as WhatsApp and Telegram to be in touch with students. These platforms enable teachers to be accessible to students as and when required for doubts clearance and other learning purposes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

2.42

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The Government Degree College, Huzurnagar is affiliated to Mahatma Gandhi University, Nalgonda, hence follows the norms of internal assessment given by the University. Within the framework, the college designs its own internal exams and evaluation implements effectively. As per the university guidelines, two internal examinations, which carry 20% of marks, are conducted every semester with 10 questions each carries 2-marks.

The college has institution-level mechanisms for conduct of the internal examinations in a transparent manner. As per the

university schedule, AEC look after all the issues relating to conduct examinations which mainly include announcing institution level schedule, getting the question papers prepared by the teachers, conducting examinations, uploading the marks on university portal.

As part of the process, students are informed of the syllabi of the ensuing examination, pattern of question paper, schedule of the examination well in advance on college notice board. In addition to the structured examination, the teachers conduct assessment in classroom to evaluate the learning levels of students in a continuous manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has an examination committee and the senior faculty acts as AEC for smooth and effective conduct of the examinations. The committee consists of a convener and members. These are well known rules, regulations of examinations, and all the pre and post examination activities designed by the affiliating University. The examination branch of the college circulates all the circulars issued by the university regarding all the activities related to examinations such as payment of examination fee, examination timetable , theory and practical examinations schedule, recounting, revaluation process after announcement of results and obtaining the Xerox copy of the answer scripts etc.

Before the examinations the students approach the examination branch of the college regarding various pre- examination grievances like late payment of exam fee with fine, non-receipt of hall tickets, printing mistakes on hall tickets and change of photo on the hall ticket and the post examination grievances such as recounting, revaluation and obtaining the xerox copy of the answer script. To redress the grievances of the students, the AEC, and members of the examination branch with the help of guidelines issued by the affiliating University explain the students mostly from the rural areas about the procedure and guide them to get the speedy solutions to their grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Government Degree College, Huzurnagar has Five UG Programmes B.A. E/M and T/M, B. Com, B.Sc. Physical Sciences and B.Sc. Life Sciences with twelve different course combinations in CBCS pattern under affiliation of Mahatma Gandhi University, Nalgonda. Each programme comprises Discipline Specific Course (DSC), Discipline Specific Elective (DSE), Skill Enhancement Course (SEC) and Ability Enhancement Course (AEC). In addition to them, certificate courses are also offered by the institution.

Being an affiliated college, the college is bound to offer the programmes and courses prescribed by the university. The Course Outcomes (COs), Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) are stated clearly and placed on the college website to enable all stakeholders access them.

Whenever the University introduces new courses and modification on syllabus, respective department BOS conducts meeting at university and discusses with the senior teachers concerned on Course Outcomes. The stated Course Outcomes are informed to the teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College evaluates the Course Outcomes through various means.

Examination results, feedback from stakeholders such as parents, employers, and Alumni.

Examination results are a standardized parameter reflective of achievement of stated objectives and hence the examination committee and IQAS committee analyses the performance of students in each course.

Informal feedback is taken from Parents to evaluate the curriculum, academic environment, and other infrastructure facilities.

Informal feedback is taken from Alumni to evaluate the curriculum and course structure relevant to progress for higher levels.

Informal feedback from the Employers regarding the employability skills, behavior, and performance of student role in college and society as a responsible citizen of Nation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

11

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ccets.cgg.gov.in/Uploads/files/buttonDetails/33610.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution

during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

GDC- Huzurnagar conducts several extension activities to sensitize the students towards community needs and to promote their holistic development.

The college NSS Unit motivates the students to participate in extension activities. At present, the strength of NSS unit is 175 Volunteers with one programme officer. The Unit conducting regular activities in the college campus and special camps in adopted village i.e., Gopalapuram. They conducted various awareness programmes during their seven days of camp for the benefit of villagers. During the Special Camp period NSS Unit takes up cleanliness village, survey, awareness programmes such as Child Labor, Save Girl child, Female Feticide, Health Camp and other constructive works. Several activities were carried out by NSS volunteers, such as Plantation, Conservation of water, digging of pits for constructing toilets etc.

- Surveys on socio economic conditions of laborer
- Surveys on use of toilets
- Surveys on child education and literacy
- Surveys on various Government schemes

NSS unit Programme Officer has organized awareness on Environmental Pollution, Plantation, Voter awareness, Conservation of water, Swatch bharaath, Road Safety, Human Rights, AIDS awareness rallies etc.

An amount of Rs. 44,500/- is sanctioned for NSS unit per year to conduct the regular activities and special camp.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

110

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration	
3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year	
0	
File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded
3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year	
3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year	
0	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
<p>The Government Degree College, Huzurnagar expanded in about 5 acres of campus and main building was constructed with a total built up space of 441 Sq. Mtrs. For effective and smooth running, the College has 8 rooms of which 6 Lecture halls including 2 ICT enabled classrooms, 4 Laboratories are arranged in Classrooms by making partition. In addition, 1 room is allotted for Principal</p>	

Chamber, Office, and Common Staff Room. One classroom is partitioned for Library and IQAC. Ladies waiting hall, Canteen and Rest Rooms are present.

Facilities for Teaching-Learning:

To facilitate Curricular and Co-Curricular activities, the institution has 06 well spacious, good furnished lecture halls each having permanent dual desks, Black boards, fans, tube lights among these one classroom have with LCD Projector facility.

The college has Computer Lab with well configured 5 Computers for teaching and learning of computer subjects.

The college has a Seminar Hall with LCD Projector which can accommodate more than 300 students.

The college has examination branch having one set of 1- Xerox machine, 1-printer and one computer.

The entire college is under CCTV Surveillance with 10 CCTV cameras.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Government Degree College, Huzurnagarexpanded in about 5 acres of campus and main building was constructed with a total built up space of 441 Sq. Mtrs. And 4 acres of ground is available for various kinds of sports and games. The institution has games and sports department having materials pertaining to the games and sports. The college ensures that curricular and extra-curricular activities and promotes the hidden talents of the students in

games and sports. Ground is available for playing cricket, Kabaddi, Volleyball, Shuttle Badminton and other games. There is a space available for indoor games such as Caroms and Chess etc.

As part of Yuvatharangam program and college sports day celebrations various games and sports such as Volley ball, Kabaddi, Cricket and Athletics were conducted at college level. The students of the college actively participated in all Games and Sports Competitions. Winners at college level will be participated at District/Cluster/State levels.

The college has a spacious seminar hall, is used for the practice and conduct of various cultural activities such as Singing, Dancing, Elocution and other cultural events. On 21st June of every year yoga day is conducting and awareness creating among the staff and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College Library contains 1358 Books and 350 titles, magazines, 3 Journals. The library also provides access to more than 67,102,159 e-resources through National Digital Library of India (NDLI), OER (Open Education Resources), open access Databases such as CORE, Science Open, and Statistical databases such as EBSCO.

Name of the ILMS software: NewGenLib

Nature of Automation: Partial

Version: 3.1.3

Year of Automation: 2019

- Library is partially automated with New Gen Lib Software developed by Verus Solutions, Pvt. Ltd.
- Provided Online Public Access Catalogue (OPAC) facility for staff and students.
- The software takes care of Acquisitions, Accessioning, Cataloging, Serials control, and Circulation.
- Library has an Open Access System to access to its print

resources.

- College Library is registered with NDLI (National Digital Library of India) through which students and staff gets the opportunity to access e-books and e-journals even in remote areas also.
- Library Website: The college website i.e. <http://gdcts.cgg.gov.in/huzurnagar.edu> offers information about the institution and one section of it is devoted to the library.
- College library Web Site: <https://sites.google.com/view/skillzonegdchuzurnagar/home> provides remote access to library's digital resources and offers information about the institution and other student centric information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

60260

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Government Degree College, Huzurnagar established in the year 2013 and functioning from 2014-15 academic year and during the last six years of its existence the institution has been consistently upgrading its ICT infrastructure.

The faculty working in the Department of Computer Applications will take care of the maintenance and up- gradation of the IT facilities.

At Present, the college campus is Wi-Fi enabled with 100 MBPS Speed provided by BSNL broadband connectivity.

Wi-Fi connectivity is provided to the faculty and students hence they can access the internet through their own devices.

Details of IT facility available in the college:

Computer Lab: 5 Desktops. The configuration is Intel i5 -6500 with 3.20 GHz Processor, 4 GB RAM, 64 Bit OS, 18.5" Monitor.

Office: 1 Desktop. The configuration is Intel i3 -4130 with 3.40 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitor.

College Library and IQAC: 1 Desktop. The configuration is Intel ® Pentium R Dual 2.4 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitor.

Exam Branch: 1 Desktop. The configuration is Intel i3 -4130 with 3.40 GHz Processor, 2 GB RAM, 500 Hard Disk, 18.5" Monitor.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

5

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

At the beginning of every academic year, the college principal constitutes various committees to discharge various duties for smooth and effective maintenance of the institution. The following committees were constituted in the college for utilizing the physical, academic and support facilities.

- Staff Council
- Academic Exams Committee
- Building Maintenance Committee
- Library Advisory Committee
- Games and Sports Committee
- Literary and Cultural Committee

The specific duties have been assigned to the class-IV employees to look after the daily requirements and cleanliness of all rooms of the college such as the Principal Chamber/Office/staffroom, laboratories, library, classrooms etc. The college senior

assistant monitors the work done by the class-IV employees.

The building maintenance committee meets from time to time and verifies the physical verification of the furniture and entire building.

The equipment such as water purifiers (RO plant), fire extinguishers (02), Xerox machine, inverter, UPS, Desktops and other equipment are normally maintained by the concerned departments and office staff.

The college has taken all the safety measures and precautions regarding the electric appliances and otherelectronic devices. The powerboards are given proper earthing to avoid the electrical fluctuations and short circuits. The electrical fuses and MCBs are kept in safe places.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

141

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

2

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the Government instructions There are no student associations in the college. However, GovernmentDegreeCollege, Huzurnagarhasinstituted course wise Class Representatives (CRs).These CRs with help of the faculty engaged in various administrative, co-curricular and extracurricular activities. The college has various committees with student representatives serves in all academic and administrativecommittees such as-

1. Anti-ragging Committee
2. Internal Compliance Committee
3. NSS Committee
4. Women Empowerment Cell / Committee

Students conduct activities with the help of the faculty on occasions like important days of Nation, organization of events, Fresher's day, Farewell day, and College annual day are done by the students.

The college provides facilities to conduct various events organized by students on different occasions, to provide an opportunity to students to show case their innate talents in cultural and literary activities. "Bathukama" is the cultural festival of Telangana state celebrates every year by students and staff.

Yuvatharangam is one such a big event where in students participates in all cultural and literary competitions held at College, Cluster / District and State levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Government Degree College, Huzurnagar has a registered Alumni Association. During the Six years of existence of college the Alumni Association actively functioning from 2017-18 academic year for the overall development of the institution. The college has nurtured healthy relationship with students who completed their studies in this institution.

Students come to this college with rural background and hail from socio-economically backward sections. So, completion of graduation is a big challenge on their part. However, the college receive

little amount of fund from Alumni Association to set up college entrance "Arch". Apart from this their valuable suggestions are highly appreciable and useful to this institution.

As stake holders, they participate in the meetings for the discussions about curricular and infrastructural developments. Alumni members have been encouraging the students in various activities such as preparing for final examinations, PG entrance examinations, competitive exams, and community support activities. To offer valuable suggestions from the Alumni, the college invites on different occasions to motivate and encourage the students for development in all aspects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution Response: The governance and efficient leadership of the institution mainly focus on accomplishing the objectives of its vision and mission. The college was Sanctioned 08.08.2013 Rc No. Mo. 370 / GDC & CS-2-203 Government of Andhra Pradesh, Basis on the GOMs. No. 342 Department of Higher Education 16/12/2013, sanctioned survey number 138 and available 5 acres government land for the construction of new building, forty one (41) Teaching & Non-teaching posts sanctioned. Present working Regular teaching staff

(06), Librarian (01) Contract teaching faculty (05), Guest faculty (02), Senior Assistant (01), Junior Assistant (01), Record Assistant (02) & Outsourcing Record Assistant (01) & Outsourcing Office subordinates (04). Academic Year started from 2014-15 in Government Junior College premises availability of 2 Rooms up-to 2016 December, from January 2017 onwards the classes are running at new building, It is the only This institution works towards transforming its vision into reality. It always strives, empowers and caters to the higher education requirements of the deprived sections of the society. This college transforms its students into academicians, employees, politicians, etc with its quality teaching.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This college practices the policy of decentralization and participative management in its day to day administrative and academic matters. All the policy decisions resolved in the college Staff Council meetings are implemented through various committees by formulating working procedures with mutual cooperation and coordination of the lecturers of the other departments. All the lecturers and a few nominated students are involved in the decision making process. They enjoy freedom of expression for the overall enhancement of academic quality in the college. They discuss and pass resolutions in the meetings, conduct academic activities and maintain the records of curricular, cocurricular and extracurricular activities. The Principal convenes a Staff Council meeting at the beginning of the academic year and plans academic and curricular activities to be conducted in the academic year in consultation with other lecturers. He constitutes different committees and ensures freedom and autonomy for effective implementation of the student programmes. There are Twenty Nine such committees besides Academic Council and Staff Council. All the In-charges of departments are given freedom for overall supervision of their respective departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Computer Literacy Programme The institution wants to make all stakeholders, teachers, students and non teaching staff computer literates. Established 03 ICT tools to cover all departments, so that the facility is utilized by everyone. Identifies the students, who require computer knowledge, lists out, prepares schedule and allots slots to them to acquire the skill. A One day workshop on ICT was conducted for teachers (details are enclosed). A special package of Certificate Course on MS-Office and Documentation was conducted. Trained the students to make use of internet in a productive way. Trained them on creation of e-mails, checking of emails, replying to e-mails. Organisational structure of the institution: It is a Government Degree College run by the Telangana State Govt. and the Office of the Commissionerate of Collegiate Education (CCE), Hyderabad.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the head of the Institution. Teaching staff who assists in official activities and the Academic Coordinator, who oversees all academic activities including UG I year admission process and conduct of university examinations. The IQAC Co-ordinator plays an important role in the maintenance of quality in academic matters. The senior most lecturers in every department they are the in charge of department. All such in charges are members in the Staff Council. All lecturers are responsible for

effective teachinglearning process. Every lecturer is nominated as a Class Counsellor and he/she investigates the academic/personal problems and resolves them. There are Senior Assistant, Junior Assistant and Record Assistant, etc, in the non-teaching staff and they take care of all the issues of the employees and students, including salaries and scholarships. They also prepare rough drafts for correspondence to be made to the higher officials. Office subordinates look into (Outsourcing) cleanliness of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Members of the full-time teaching and non-teaching staff of this institution are the Telangana State Govt. Employees and the Govt. takes care of them and their dependents from the date of their appointment till their retirement and demise. On its part, the institution provides the following welfare measures to its staff with the financial assistance from the Telangana State Govt. and

UGC. These include providing trainings, concessions, monetary benefits, leaves, allowances, better working conditions, taking care of health problems, etc. Earned Leaves: Six days of Earned Leaves are credited into the account of the employees during a calendar year. Members of the teaching staff who are prevented from availing summer vacation due to semester exams are also sanctioned extra Earned Leaves in proportion to the working days. The NonGazetted Officers and Class IV employees, who work during summer vacation, are also eligible for extra Earned Leaves. All are eligible to surrender these leaves at credit not exceeding 300 days in case of retirement or demise for encashment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

14

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System (PAS) is in place for evaluating the performance of the members of both the teaching and non teaching staff of this college. It is designed by the Office of the Commissionerate of Collegiate Education (CCE), Govt. of Telangana.

The copies of the Performance Appraisal System are given to about ten randomly selected students in each class. Questions included in the Performance Appraisal System are Teacher's punctuality. Time management. Syllabus coverage. Availability of the teacher outside the classroom. Communication with the students. Doubts clarification outside the classroom. Awareness of the competitive exams and Career Guidance to the students. Departmental tests. Orientation programmes. Training on the use of computers and other equipment and E-office training on paperless work. The outcomes of the PAS are basically aimed at institutional development and following better teaching learning methods and activities. The performance of the members of the non-teaching staff is appraised by the Office of the Commissioner of Collegiate Education through Departmental tests, Orientation programmes, E-office training on paperless work and Training on the use of computers and other equipment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

There are funds from the Govt. of Telangana, University Grants Commission (UGC), for the salaries and infrastructure development of the college apart from fees collected from students. The internal audit of the college is taken care of by the Principal and other members of the non-teaching staff. Care is taken to see that cash books are maintained properly and regularly. Restrictions are imposed on the amount spent, keeping in view audit objections. The external audit is done by the auditors of the Office of the Regional Joint Director of Collegiate Education, Warangal and the Office of the Commissioner of Collegiate Education, Hyderabad, particularly at the time of the retirement of the Principal of the College. However, no such audit was done in the last five years by them. Expenditure pertaining to the budget released for conducting NSS activities in the college and for conducting camps is also audited by the competent authority before submitting to the authorities concerned.

A committee is constituted as and when objections are raised by the audit team to look into them. They discuss and analyze objections and suggest steps for their Redressal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

GDC- Huzurnagar has a set of strategies to mobilize funds for the benefit of the Institution.

It includes regular meetings and followup with local philonthropists to help the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing

the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) of this college has contributed significantly for institutionalizing quality assurance strategies and process in the following three areas Academics Administration Infrastructure Academics: This institution is committed to promote quality teaching and learning process apart from focusing on personality development of students through- certificate programmes for skill development, training programmes curricular, co-curricular and extra-curricular activities. Such programmes are aimed at expanding the horizon of knowledge and overall development of students. All measures are ensured in upbringing discipline and good character building in the students. It also strengthens their mental maturity and focuses on their holistic development. The following academic quality assurance processes have been institutionalized Teachers' quality enhancement. Effective delivery of curriculum. Strengthening research activities. All round development activities. Orientation Programmes Skill development courses. Placements - Student centric learning activities. Preparedness for challenges in future Additional academic support.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

This institution is committed for the sustenance of quality teaching and learning process through its IQAC, set up as per norms. There is a structured mechanism to review this process continuously in the following way Mechanism Structure/Methodology of operations Outcome. 1. Teaching Diary Date-wise, time-wise details are recorded Lecturers realize the importance of adhering to the academic schedule 2. Attendance Register Number of classes taken against the number of working days gives a direct measure of teaching input Lecturers realize the importance of maintaining academic records. 3. Student Feedback Appraisal forms are given to the students and are confidentially collected and passed on to the In charge of the Dept. 4. Performance Appraisals Self-appraisal of the performance is done by the lecturers. The Principal marks his assessment in the form of grade points. Lecturers identify SWOT

analysis 5. Result Analysis It is done for finding out the performance of the students in the university exams and efficiency of the lecturers. Lecturers take stock of the analysis and take remedial measures, if needed. 6. Staff Meeting The Principal convenes such meetings for improving academic activities and infrastructural facilities in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equality is achieved when all humans enjoy the same rights as well opportunities across all sectors of the universe. Welfare of the world is not possible unless the conditions of all genders are improved equally and sensibly. So that, the GDC Huzurnagar

initiated so many measures for the promotion of gender equity and sensitization during the last five years.

Safety and security:

- Government Degree College Huzurnagar gives prime priority to Women safety and Security.
- WEC, Disciplinary committee, grievances and redressal committee and anti raging committee of the college pay special attention on the Safety and security of women in the college zone. All types of miss behaviours towards women are viewed seriously.
- Concern committee members move around the campus to ensure safety and security of women students and faculty.
- CC camera surveillance arranged at the key points of the college with the control room in the chamber of principal for continuous monitoring.
- Two fire extinguishers are arranged for the purpose of the safety of the college which includes women safety and security.
- Police of Telangana giving support to the institute by providing she teams for the safety and security of women.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

As per Mahatma Gandhi "There are sufficient resources on this planet to answer the need of all, but not enough to satisfy everyone's greed. So that, GDC, Huzurnagar is giving utmost importance not only to resource management but also waste management. Minimizing waste is the best way in the process of the wastage management of the institute. In this purpose, college conducting the various programs. Mainly, College pay attention on four types of waste managements, along with waste recycling system.

1) Solid wastage management system:

2) Liquid wastage management:

3. e-Wastage management:

4. Biomedical waste management:

5. Wastage recycling system:

By doing all these, college is not interesting for immediate fruits but expecting fruitfulness for future generations of the nation.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	B. Any 3 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly,	C. Any 2 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

V.A. Smith, eminent historian called India as "Ethnological Museum", as India is place of diverse races. Hence to bring unity among these entire disparities inclusive environment is the need to be maintained.

In providing an inclusive environment in the institution GDC Huzurnagar initiates so many programmes and activities related to tolerance and harmony towards culture, regional, linguistic, communal, socio-economic and other disparities.

In the beginning of every academic year, GDC, Huzurnagar organizes induction programme for new students of all courses. In this programme, principal of the college and senior faculty members address the students. They aware students regarding inclusive environment to avoid cultural, regional, linguistic, communal, socio-economic and other disparities. In this induction programme senior students at the college also given opportunity to express themselves regarding their experiences in the institution to

inspire new students. Along these messaged talks, cultural programmes like songs, dances, skits, and mimicries also demonstrated on the venue. Because of all these, every student forgets the gaps between one and others. And also, everyone mingles friendly and enthusiastically with others. This kind of inclusive environment is encouraged throughout the academic year to bring tolerance and harmony towards all kinds of disparities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As per Dr. BR Ambedkar "However good a Constitution may be, if those who are implementing it or not good, it will prove to be bad. However bad a constitution maybe, if those implementing it are good, it will prove to be good". So that higher educational institutions have significance role in making good citizens towards implementing Constitution, good. In this regard to sensitise students and employees of the institute to the constitution obligations, GDC, Huzurnagar organised so many programs during the last five years. 26th January of every year celebrated as Republic Day in the campus of GDC Huzurnagar. On this day institute invites elders like freedom fighters, constitutional experts to inspire students and employees with their speeches. Along with this day, every year on 26 th November institute celebrate Constitutional day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,

B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The spirit of Patriotism and social conscious fervor are very much pervading in the air of Huzurnagar. To enhance that spirit GDC-Huzurnagar organized so many programs on commemorative days, events, and festivals.

Commemorative Days:

With the objective of creating awareness and generating inspiration among the students, staff, and other stakeholders the institution is celebrating so many commemorative days during the last five years as below.

- Birth anniversary of Savitribai Phule on 3 rd January
- International yoga day on 21 st June
- International Women Day on 8 th March
- National girl child day on 24th January
- Telangana Basha Dinotsavam on 9 th September
- Abdul Kalam birth anniversary observed as World students day on 15 th October
- Isaac Newton birth anniversary on 4th January

- Einstein birth anniversary on 14 th March
- Indian constitution day on 26 th November

- To bring enthusiastic feel and to establish Unity in diversity concept among the students and other stakeholders GDC, Huzurnagar celebrates so many programmes with festive environment as below.

- Independence Day on 15 th August
- Republic Day on 26 th January
- State formation day of Telangana on 2 nd June
- Welcoming a day for New students
- Farewell day for the final year students
- New year celebrations
- Friendship day.
- College Annual Day.
- Bathukamma celebrations

- By conducting all these commemorative days, events and festivals GDC, Huzurnagar expecting all-round development from the students and other stakeholders.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE -1:

CO-OPERATIVE FARMING

With the co-operation and co-ordination of the staff and students,

we are conducting one of the best practices in the name of "Co-operative farming". Most of our students and staff belong to rural background, all of them know the importance of agriculture in the life of human beings. Especially vegetable farming has the greater role in the regular life for lively hood. In view of this, our college take initiation to cultivate vegetables and leafy crops in the name of "Co-Operative farming".

The Practice:

As per the programme in June /July month of every year we plant vegetable, leafy seeds in the soil of college land. After two or three months we get crop with the organic farming method. We used these organic vegetables to prepare and serve salads to students once in fifteen days.

Best practice-2:

SUJALAM-SUPHALAM

Objectives:

- To aware on water pollution problems to the people.
- To know the scientific evidence on water quality.
- To participate students in public awareness programs.
- To compare water quality parameters to health of public.
- To bring the thoughts on lab-to-land concept.
- To provide excess laboratory skills along with curriculum.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Empowering students in all aspects is one of the objectives of the GDC, Huzurnagar. As mentioned in its vision and mission, GDC Huzurnagar created integrated system under Carrier Guidance cell with the cooperation from all Departments of the college to meets the higher Education needs and employment opportunities of the region.

GDC, Huzurnagar strives hard to empower students by offering worth listening lectures and worth learning practices towards knowledge of all subjects. In this regard faculty of all departments involved with dedication to strengthening students in all aspects to face Global competency.

Personality of the students developed through their personal skills like spoken skills, communication skills, soft skills, emotional intelligence, time management, positive thinking, analytical skill and creative skills etc.

of our hands on activities like Ms - Office, DTP, e-commerce and Tally etc.

Along with this distinctiveness practice, GDC, Huzurnagar is known for it's distinctiveness in some other aspects also.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To achieve permanent affiliation from the concerned University i.e. Mahathma Gandhi University, Nalgonda, Telangana.
- To apply for 2 (f) and 12 (B) Status of UGC Act 1956.
- To be granted funds for the Construction of College Building (Phase-II).
- To establish a well furnished multimedia enabled Computer Lab with 40 systems.
- Planning to establish a new Library Automation Software for College Library.
- Planning to conduct National and State level Seminars/Conferences/Workshops in various disciplines.
- To establish TSKC (Telangana Skills and Knowledge Centre) Lab.
- To establish Language/Soft Skills Development Lab.
- To establish Commerce Lab.
- Planning to get approval of NCC (National Cadet Corps).